

Recreation Committee Meeting October 16th, 2014

Present: Pat Fallon, Susan Novak, Jennifer Collard, Jaime L'Heureux, Lisa Faber

Also Present: Kelly Briggs, Skip Clark, Katelyn Wojnarwicz

Location: Community Center

7:06 pm Meeting called to order by Susan Novak

Discuss Resignation of Kelly Briggs

- Kelly discusses reasons as to why she is resigning.
- Balance of life and the excessive hours that the job needed
- Was unable to put in the time that was needed
- Suggests that we look at the job description and figure out how make it manageable for the next folks to take over as director. ***Or split it up into multiple positions.
- Leaving effective October 31st and wants to know what we would like her to do to keep things moving.
- Will provide a calendar for the upcoming few months if we need it so we understand what is coming along that needs to be addressed.
- Katelyn might be able to give 5 to 7 hours per week
- Kelly provided a sheet of the programs that are ongoing or coming up in the near future.
- Will meet someone over at the Rec office to show someone where everything is.
- All basketball and UTLT spaces are scheduled for the year already.

Basketball

- Online registration being set up for basketball? Should be a significant amount of registrations for the 1st couple of weeks.
- Rusty will assist with scheduling
- Someone would need to keep up with bad weather situations to make sure everything is plowed to make sure games and practices can take place.
- CORY checks need to be dealt with. Kelly can send them out ahead of time to try and deal with them before she leaves.
- Try to meet with Basketball guys prior to when registration begins on Nov. 1st.
- Need coaches to be present during practices and scrimmages / games so put the word out.
- 1st week of December tryouts. This is for 4th thru 8th.
- Older kids are just divvied up onto teams, no evaluations.

UTLT

- Things can change sometimes daily
- Current sessions going through November.
- Each school has a binder with registrations; programs every day, if someone calls that they can't be there someone would need to get to that school to make sure that everything is set up for that program.
- Kelly trying to get flyers from FAST Athletics and to get everything in writing as to what they are committed to so the programs can proceed as planned.
- Will make up a phone list so we can call instructors if need be.

- Need to be able to deal with early release days if programs are cancelled.

Aerobics

- Instructors are paid after the sessions are completed.

Family Skate Day

- Already scheduled. Contract and Flyer will be in the office.

Board of Selectman Meeting

- The numbers just aren't there to have a full time director.
- Will have to stick to 19 hours to start / possibly office staff

Jenn makes motion as a committee we recommend a 19 hour per week director with the possibility for a part time office staff

Lisa 2nd

All in favor

- Need to pull out old job description and review. Remove Safe Place program from responsibility of Rec Director.
- Mention at selectman meeting the intention of possibly removing safe place from under the blanket of recreation
- Susan to meet with Kelly in office to learn her way around the office.

Jenn makes motion to adjourn, Lisa 2nd

All approve. 10:31pm